



**DECEMBER 5-8, 2010**



# PBEO® JOB FAIR



## Registration brochure

The 2011 PBEO Job Fair will be held in the Khmer Pavilion at the Hilton Anatole Hotel in Dallas, TX December 4 - 7.

The Job Fair is an annual feature of the Baseball Winter Meetings™. This is a great opportunity to meet with representatives from professional teams, interview on-site and choose from a variety of positions.

Get in on the ground floor and build your future by attending baseball's most popular meeting and seminar to find your professional baseball.

The Job Fair provides registrants a look at the business of professional baseball, as well as an excellent opportunity to find employment. On average, 450 - 550 jobs are posted annually at the Job Fair.

Many of these jobs are internships and entry-level positions. However, some positions are for those with prior baseball experience, or a related background, looking for the next challenge. Most Minor League Baseball™ and Major League Baseball teams will be hiring for positions beginning in January 2012. Therefore, it is preferable for attendees to have graduated college by December 2011.

For those of you who are not graduating until May of 2011, make sure to focus on Short Season Minor League Baseball clubs, as they do not start play until June and therefore typically start their new-hires later in the year. For a list of these clubs, please visit the classification page on [www.MiLB.com](http://www.MiLB.com)

For more specifics on the Job Fair, visit [www.PBEO.com](http://www.PBEO.com)

### Positions Available In

Sales/Marketing; Ticket Operations; Advertising/Sponsorship; Public Relations; Merchandising; Internships; Concessions; Business/Accounting/Finance; Community Relations; Mascot; Media Relations; Play-by-Play; Stadium Operations; Groundskeeper; GM/Assistant GM; Clubhouse/Equipment Manager; Group Sales; Computer; Administrative Assistant

### Job Fair Agenda (Subject to change without notice.)

Sunday, December 5	
7:00 a.m. - 4:00 p.m.	Registration Counter
8:30 a.m. - 4:00 p.m.	Business of Baseball Workshop
4:00 p.m. - 6:30 p.m.	Job Posting Room Open
Monday, December 6	
9:00 a.m. - 5:00 p.m.	PBEO Office, Registration Counter & Job Posting Room
9:00 a.m. - 6:00 p.m.	Interview Room, Interview Schedule Room & Workroom
Tuesday, December 7	
9:00 a.m. - 5:00 p.m.	PBEO Office, Registration Counter & Job Posting Room
9:00 a.m. - 6:00 p.m.	Interview Room, Interview Schedule Room & Workroom
Wednesday, December 8	
9:00 a.m. - 5:00 p.m.	PBEO Office & Job Posting Room
9:00 a.m. - 6:00 p.m.	Interview Room, Interview Schedule Room & Workroom

The Job Posting room will be open for all registered Job Fair attendees starting at 4:00 p.m. (or immediately following the conclusion of the Business of Baseball Workshop), on Sunday, December 4.

New position announcements will be posted Monday and Tuesday every hour from 9:00 a.m. - 4:30 p.m. and Wednesday every hour from 9:00 a.m. - 1:00 p.m.

New interview schedules will be posted Monday and Tuesday every hour from 9:30 a.m. - 4:30 p.m. and Wednesday every hour from 9:30 a.m. - 2:00 p.m.

The Business of Baseball Workshop will be held at the Hilton Anatole Hotel, in the Grand Ballroom of the Atrium wing, on Sunday, December 4. All other Job Fair events will be held in the Khmer Pavilion, in the Atrium wing.

### BASEBALL WINTER MEETINGS

The Baseball Winter Meetings is the annual convention for members of the National Association of Professional Baseball Leagues (Minor League Baseball), Major League Baseball and their affiliated parties. The meetings consist of seminars, league and organizational meetings, the Baseball Trade Show™, special events and the PBEO Job Fair. At the Baseball Trade Show, manufacturers display the products that will fill stadium concession stands as well as the uniforms and equipment that will be used on the field.

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### Baseball Winter Meetings Special Events

As a Job Fair registrant, you will NOT automatically be registered for the Special Events package. The cost to register for the special events package is \$150 and includes:

- Ticket to Awards Luncheon
- Ticket to Gala
- Ticket to Banquet
- Baseball Winter Meetings Gift Item

Individual special event tickets will also be available at a discount and may be purchased on-site. The cost is as follows:

- Awards Luncheon \$40
- Gala \$55
- Banquet \$55

The special events package (and individual tickets) for the Baseball Winter Meetings will be available for purchase on-site at the Baseball Winter Meetings registration counter in the Dolphin Resort. For information, please call 1-866-WE-R-PBEO. Neither the Special Events package nor individual tickets are available online.

### GENERAL INFORMATION

From résumé information to attire to maps, there is a ton of general Job Fair information available on our website, [www.PBEO.com](http://www.PBEO.com). Once on the site, click on the Job Fair gator logo, then click on the General Info link.

There is also a Frequently Asked Questions page. If you have a question about the Job Fair, please send an email to [Info@PBEO.com](mailto:Info@PBEO.com)

### Registration

You may register online with a credit card by visiting [www.PBEO.com](http://www.PBEO.com) or by filling out and returning the attached form, along with payment, by October 22, 2010 for a discounted rate. After October 22, all registrations will be taken on-site (cash or credit card only) and registration fees will increase by \$50. If you are a current member, your subscription must run through 12/8/10 to register at the Current Member rate. If you must register as a Non-Member.

On-site registration counters will be open starting on Sunday, December 4, at the Job Fair registration counter located outside of the Grand Ballroom in the Atrium wing of the Hilton Anatole Hotel. Registration counters will also be open on Monday and Tuesday, December 5 and 6, from 9:00 a.m. - 5:00 p.m. at the registration counter located in the Atrium Lobby level near the Concierge Desk of the Hilton Anatole Hotel.

If you register in advance you will receive your registration package prior to the event and there will be no need for you to go to the registration counter. Your name badge must be worn all times to gain entrance into the Job Posting room and Baseball Trade Show.

### Registration Includes

PBEO Job Fair, Business of Baseball Workshop, Baseball Trade Show and a PBEO Gift Item\*. (DOES NOT include Baseball Winter Meetings special events including the Gala, Annual Banquet and others). Non-Member registration includes a one-year membership to [www.PBEO.com](http://www.PBEO.com) a \$50 value.

\* Gift Item will be available to the first 350 paid registrants.

### Job Fair Process

There will be a Job Posting room (opening Sunday, December 4) where all of the available positions will be numbered and posted according to category (e.g. PR, Stadium Ops, etc.). You will make your selections and write the job number, title and your telephone number while in Orlando on your résumé. You will need a separate résumé for each position for which you apply.

For more information on the Job Fair process, please visit the Job Fair General Information page on [www.PBEO.com](http://www.PBEO.com) or email questions to [info@pbeco.com](mailto:info@pbeco.com). Make sure to attend the Orientation Session being held on Sunday, December 5, during the Business of Baseball Workshop.

### Job Seeker Housing

PBEO is currently working on obtaining an economical hotel close to the Hilton Anatole Hotel. Please visit [www.PBEO.com](http://www.PBEO.com) for further details.

# PBEQ® JOB FAIR



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It is recommended that your arrangements include arriving on Saturday, December 3 and staying through the afternoon of Wednesday, December 7, to attend the Business of Baseball Workshop and to be available for interviews.

### Airport & Transportation Info

Orlando International Airport is located in Orlando, FL (Orange County), and is the closest international airport to all Orlando's world-class attractions. For parking information, travel to and from the airport or a full Airport Guide please visit [www.orlandoairports.com](http://www.orlandoairports.com). Cab fare is approximately \$45 one way from the airport to Walt Disney World Swan and Dolphin Resort.

### Airport Transportation

Hello Florida!, In cooperation with Mears Motor Shuttle, operated

shared ride van shuttle service from the Orlando International Airport to Walt Disney World Swan and Dolphin Resort. Mears Motor Shuttles leave from Level One at Orlando International Airport continuously. For detailed information and a discount coupon please visit

[www.BaseballWinterMeetings.com](http://www.BaseballWinterMeetings.com)

### BUSINESS OF BASEBALL WORKSHOP

This year's Business of Baseball Workshop will be held on December 5 in Orlando, FL, at Walt Disney World Swan and Dolphin Resort. The Workshop is held the day before the start of the 17th annual Job Fair at the Baseball Winter Meetings.

Benefits of attending the day-long Business of Baseball Workshop include:

- Learn the ropes of the Job Fair from the Orientation Session
- Learn how to get the right job in baseball
- Gain the skills to make yourself more marketable and increase your earning potential
- Network opportunities with baseball executives
- Gain career-building ideas from the decision makers
- Learn critical interview skills
- AND Get a head start on your competition

Registration for the Workshop is INCLUDED with the cost of the Job Fair. To make the most of your Job Fair experience, be sure to include this day of learning in your travel plans. For more information visit [www.PBEQ.com](http://www.PBEQ.com) or email us at

[Info@pbeo.com](mailto:Info@pbeo.com)



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## REGISTRATION FORM

Please complete this registration form and return it along with credit card information, check or money order made payable to: PBEO, P.O. Box A, St. Petersburg, FL, 33731, no later than October 22. Registration materials will be sent to attendees in early November. More info is available at [www.PBEO.com](http://www.PBEO.com) and you may also register online.

Registration includes: Job Fair, Business of Baseball Workshop, Baseball Trade Show™ and Convention Gift Item\*. (DOES NOT include Baseball Winter Meetings special events including the Gala, Banquet and others. \* Gift item limited to first 350 registrations.)

**PBEO JOB FAIR REGISTRATION**  Current Member \$159.75\*\*  Non-Member \$209.75 \*\*  
(Current Member's subscription must run through 12/8/10. If not, you must register as a Non-Member. \*\* Registration fees will increase by \$50 after the October 22 deadline.)

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Street Address (No P.O. Boxes) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Username \_\_\_\_\_ Password \_\_\_\_\_ Email \_\_\_\_\_

Please create/enter your Username and Password for PBEO.com (Required): Usernames and Passwords must both be 6 to 10 alphanumeric characters.

Do you or anyone in your party have any special needs as addressed by the Americans with Disabilities Act?  Yes  No

I have read and understand the **Terms** listed at the bottom of this registration form?  Yes  No

## PAYMENT INFORMATION

  1   (Total # of Registrants) X \$            (Registration Fee) = \$            **Registration Total**

Credit Card (  Visa  MasterCard  Discover  American Express )  Check or Money Order (payable to PBEO)

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Authorized Signature (card holder) \_\_\_\_\_ Print Name (as it appears on card) \_\_\_\_\_

Please make checks payable to PBEO. Credit card transactions for registration fees will appear as charges to Minor League Baseball™.

**Terms:** Refund Policy: A refund of Job Fair registration fees will be made upon written request only if the request is received on or before October 29, 2010. No refunds will be issued for registration cancellations after this date. Advance Non-Member registration (\$200, plus \$9.75 sales tax) includes a one-year membership to [www.PBEO.com](http://www.PBEO.com), a \$50 value. PBEO membership fees are non-refundable. Job Fair Registration forms received after October 22, 2010, as well as on-site registration, will be an additional \$50 per attendee.

